



International Organization for Migration (IOM)  
The UN Migration Agency

## VN# IOM0624-14

Position Title : **National Disaster Risk Reduction (DRR), Migration, Environment and Climate Change (MECC) Officer**

Duty Station : **Tehran, Iran**

Classification : *National Officer Staff, Grade NO-A*

Type of Appointment : *Fixed term, one year with possibility of extension*

Estimated Start Date : **As soon as possible**

Closing Date : **July 08<sup>th</sup>, 2024**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

### **Context:**

Under the overall and Direct supervision of the Chief of Mission (CoM) the successful candidate will be supporting the IOM mission's program under the Disaster Risk Reduction (DRR) and in the field of Migration Environment Climate Change (MECC) in Iran (Islamic Republic of).

Iran is exposed to a variety of risks – hydro-meteorological and geophysical hazards, including outbreaks of communicable diseases with epidemic and pandemic potential. The range and intensity of extreme natural and weather-related events, coupled with fast-growing urbanisation and inadequate disaster preparedness, are increasing in Iran's vulnerability to natural hazards. According to the global Climate Risk Index (CRI), Iran is ranked as 18 with a score index of 27.55 According to the Iran Meteorological Organisation, the average temperature has risen by 2°C since the 1960s, and rainfall has decreased by 20% in the past two decades. As a result, climate-related events, water scarcity and natural-hazard induced disasters are expected to become more frequent and intense and, compounded by socio-economic risks, are affecting the poorest segments of the population, most notably refugees and displaced people. Disaster preparedness is critical to increase Iran's resilience to future shocks and disasters while taking into consideration of the human mobility.

It is this background that IOM Iran mission is intending to expand the capacity in the DRR / MECC program to be able to better support the government, communities, and migrants.

### ***Core Functions / Responsibilities:***

Under the direct supervision of Chief of Mission in Iran and in close collaboration with Program Officer (PO) in charge of DRR / MECC in Iran, the successful candidate is expected to implement the followings tasks;

1. Support PO in coordinating relevant stakeholders for the organization of meetings, workshops, compiling the inputs to working documents in the area of DRR and MECC;
2. Support PO in supervising the implementation of the MECC and DRR related projects and activities of IOM;
3. Support PO provide technical guidance and information on MECC and DRR to the national stakeholders (NDMO and others) and UN Disaster Management Team (DMT);
4. Assist in the preparation of training materials and in delivering training and capacity building activities, including for officials and staff from national actors, UNDMT members, and IOM staff;
5. Serve as a national focal point for MECC, DRR issues in UN Iran, and in particularly, coordinate with other agencies to plan and evaluate programmes under the UN Sustainable Development Cooperation Framework (UNSDCF), such as participating to the Results Group on Climate Change and Environment, as well as any other relevant inter-agency platforms;
6. Lead on the coordination of relevant working groups under the UNSDCF (e.g., Disaster Risk Reduction and Management) to facilitate a cohesive and comprehensive emergency response by fostering collaboration, sharing information, and coordinating workplans across different sectors and partners.
7. Support the conduction of assessments in response to both sudden and slow onset disasters and assist in developing response interventions;
8. Under the guidance of PO, engage with a wide range of partners (academia, researchers, NGOs) at national and sub-national levels on migration, environment, and climate change issues, as well as disaster risk reduction as necessary;
9. Participate in a wide range of virtual and in-person events with counterparts in the thematic area and provide technical inputs for discussions;
10. Draft, review and coordinate technical inputs to national strategy, contingency plan, SOPs on the DRR, Environment and Climate Change and ensure migration is mainstreamed into the national strategy;
11. Support the organization of consultations with key actors to map key stakeholders' needs and capacities in DRR as well as to collect information and data to inform programing;
12. Perform such other duties as may be assigned by supervisor.

## ***Required Qualifications and Experience***

### **Education**

1. University Degree in Social Science, Disaster Management or Environment Studies, Climate Change Studies; or other related social sciences from an accredited academic institution, or bachelor's with two years of relevant professional experience
2. Training certification on the DRR, Environment and Climate Change and related studies is an advantage

### **Experience**

1. Provable knowledge and experience in conducting research or implementing activities related to climate change, environment, and/or disaster risk reduction;
2. Experience in working with NDMO or entity in charge of Climate Action, DRR
3. Experience in implementing disaster response activities preferably in Iran or neighbouring countries
4. Experience working in a multi-cultural environment with international organizations such as INGOs, the UN and other multilateral organizations is an advantage.

### **Skills**

1. The incumbent must possess fair knowledge and experience in research methodology.
2. Sound knowledge and understanding of migration issues, including the importance of promoting social cohesion and migrant inclusion.
3. A high level of personal commitment, efficiency, flexibility, drive for results, respects for diversity, creative thinking.
4. Ability to establish priorities and undertake assigned tasks with minimum supervision and maintain composure under pressure.
5. Ability to manage workload within general schedule of work, instructions, and standard practices.
6. Excellent interpersonal skills and demonstrated ability to work effectively in a team environment.
7. Ability to work in a multicultural, multi-ethnic environment and to maintain effective working relations with people of different national and cultural backgrounds.
8. Ability to prepare and present clear and concise technical reports in English in timely manner; and
9. Demonstrated proficiency with Microsoft office applications, including Excel, Word, PowerPoint, Publisher, and SharePoint.

## Languages

- Fluency, both written and oral, in local language (Persian) and English is required.

## *Required Competencies*

**Values** - all IOM staff members must abide by and demonstrate these five values:

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** Demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected, and fairly treated.

## **Core Competencies** Behavioural indicators – Level 2

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.
- **Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

## **Managerial Competencies** – behavioural indicators *level 2*

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others & building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

## **Other**

- The appointment is subject to funding confirmation.
- Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security

clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

***How to apply:***

Interested candidates are requested to fill **the Personal History Form** attached and send it together with their **CV** and **cover letter** to the following address:

[IOMTehranRecruitment@iom.int](mailto:IOMTehranRecruitment@iom.int) no later than **08<sup>th</sup> July 2024**. Please take note that the vacancy notice number must be referred to in your application/email and/or cover letter in order for an application to be considered valid. Only shortlisted candidates will be contacted.

***Posting period:***

From 25.06.2024 to 08.07.2024

***No Fees:***

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.