

Vacancy Notice
Internal/External

Position Title: Psychosocial Counsellor
Vacancy Number: SC-21-13
Duty Station: Tehran
Type of Contract: UNOPS Individual Contractor Agreement

Interested applicants should directly send their Personal History Forms to email address:
irntevac@unhcr.org .

For more information, visit:

UNHCR website: <https://www.unhcr.org/ir/unhcr-iran/>

UN website: <https://iran.un.org/en/jobs>

Closing date: 04 August 2021

Please make sure you will mention the Vacancy Number (SC-21-13) in the subject line of your email.

Short-listed candidates may be invited for Written Exam.

Applicants who do not submit the Personal History Form; or do not mention the vacancy number at subject line of their emails; or those who apply after the deadline will not be included in the list of applicants.

Position Requirements:

1. General Background

As part of UNHCR's response to cases of SGBV, in particular, and cases with need of psycho-social counselling, refugees approaching the UNHCR office that could benefit from such services are referred to psycho-social counsellors who might have their own independent practice or be seated in the offices of UNHCR.

2. Purpose and Scope of Assignment

- a)** Providing individual and group counselling services to Afghan and Iraqi refugees in need of psycho-social assistance particularly to survivors of SGBV, but also to survivors of torture and trauma, cases of attempted suicide, survivors and perpetrators of child abuse, addicted persons and etc. (hereinafter "the Beneficiaries");
- b)** Report in writing to UNHCR on the situation of the Beneficiaries referred to him/her at the end of each month containing the psychological and mental status of the refugees and their needs;
- c)** In consultation with UNHCR and whenever required, making referrals to and liaising with Social Welfare Organization and external psychiatrists and social workers of special hospitals/centers for further medical treatment of Beneficiaries;
- d)** Referring cases to weekly multifunctional case-management meetings and if need be, participate in case management meetings and other forums to present and discuss cases as a member of a multi-functional team;
- e)** Referring cases to weekly case-management meetings and to Education and Livelihoods Focal Points within UNHCR for empowerment and self-reliant purposes and monitoring the effect of such referrals;

- f) Providing psychological assessment of individual cases, as required by UNHCR to support RSD and RST cases;
- g) Analyzing the information available from group counselling through systematization forms and other tools and updating it on a regular basis;
- h) Supporting UNHCR in developing prevention and response mechanisms to SGBV;
- i) Providing individual and psycho-social group counselling to UNHCR. The

Psycho-Social Counsellor is inter alia expected to:

- a) Find the most appropriate treatment for the Beneficiaries by using all psycho-social means and ways accessible to her/him and by following the case up;
- b) Inform Persons of concern to UNHCR that Psycho-Social counselling service is free of charge,
- c) Actively participate in a network of Psycho-Social Counsellors dealing with cases of the Beneficiaries, established and supervised by UNHCR;
- d) Refrain from requesting or receiving any payments from the Beneficiaries for the rendered services to them;
- e) Refrain from any conduct that would adversely reflect on UNHCR and the United Nations and avoid engaging in any activity which would be incompatible with the aims and objectives of the United Nations or the Mandate of UNHCR to ensure the protection of the Beneficiaries, by observing provisions included in the UNHCR Code of Conduct;
- f) Participate in all meetings and gatherings she/he has been invited to by UNHCR, whether for training or for any other purposes;
- g) Share with UNHCR any relevant information related to the government policies and legislation
- h) Provide monthly and annual reports of his/her activities.

3. Monitoring and Progress Controls

Monitoring of the performance of duties by the Counsellors is based on reports received from the Counsellors themselves. UNHCR also monitors their performance through the feedback received from the refugees who have been referred to the Counsellors.

4. Qualifications and Experience

a) Education

Bachelor's Degree in Psychology

b) Work Experience

3 years of experience as a psycho-social counsellor

c) Key Competencies

Experience with SGBV cases is preferred.

d) Language Requirements:

Fluency in English